IQAC UPDATED List of Activities 2016, 2017

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| No. | Event | Date | Venue | Invited Guests/speakers | Participant | |
| **2016** | | | | | | |
|  | Agreement signing between NSU & UGC to set up IQAC at NSU | 12 Jan, 2016 | UGC Auditorium |  | |  |
|  | Training of IQAC Team at UGC | 14-15 Feb, 2016 | UGC Auditorium |  | | IQAC Team |
|  | 12- day long Training on “Quality Assurance in Higher Education” | 4 -15 Apr, 2016 | Bangalore, India |  | | Dr. Mohammad Sahadet Hossain, Additional Director, IQAC |
|  | 12- day long Training on ‘Professional Development Course on Quality Assurance in Higher Education’ | 25 Apr - 6 May, 2016 | Bangkok, Thailand |  | | Dr. NazmunNahar, Director, IQAC |
|  | 14- day long Training on various aspects of quality assurance (QA) | 1-14 May, 2016 | Kuala Lumpur, Malaysia |  | | Dr. Ahmed Tazmeen, Additional Director, IQAC |
|  | Self- Assessment Committee Meeting | 2 Jun, 2016 | Syndicate Hall, NSU | IQAC | | All SACs |
|  | Inception Workshop | 21 Jul, 2016 | Faculty Lounge, NSU | QAU, VC, BOT Chair | | Treasurer, Directors, Deans, Dept. Chairs, Registrar, all SAC members |
|  | Training on Self- Assessment | 28- 29 Sept, 2016 | Faculty Lounge, NSU | Dr. Mozahar Ali | | All SACs |
|  | QAC Meeting | 6 Oct, 2016 | VC Conference Room, NSU | IQAC | | QAC |
|  | Briefing Session on Self-Assessment Process | 20 Oct, 2016 | Faculty Lounge, NSU | IQAC | | All SACs |
|  | Team Building Workshop\_ Pharmaceutical Sciences | 22 Oct, 2016 |  | Dept SAC | | Dept faculty and staff |
|  | Team Building Workshop\_ Accounting & Finance | 27 Oct, 2016 |  | Dept SAC | | Dept faculty and staff |
|  | Team Building Workshop\_ Bio chemistry & Microbiology | 27 Oct, 2016 |  | Dept SAC | | Dept faculty and staff |
|  | Faculty Training on ‘Outcome-based Education & Effective Teaching’ | 2-3 Nov, 2016 | AUDI 801, NSU | Dr. Aunul Islam/ Dr. Kazi Bayezid Kabir | | All faculty |
|  | Team Building Workshop\_ Management Dept. | 3 Nov, 2016 |  | Dept SAC | | Dept faculty and staff |
|  | Team Building Workshop\_ Political Science & Sociology dept. | 15 Nov, 2016 |  | Dept SAC | | Dept faculty and staff |
|  | SAC Workshop on ‘Experience Sharing’ | 01 Dec, 2016 | Faculty Lounge, NSU | Dr. SarwarJahan, Add. Director at IQAC, Khulna University | | SACs who’ve already started working on SA |
|  | Team Building Workshop\_ Electrical & Computer Engineering dept. | 15 Dec, 2016 |  | Dept SAC | | Dept faculty and staff |
|  | Completed procurement of laptop, desktop, printers, scanner & other accessories | 22 Dec, 2016 |  |  | |  |
|  | Completed selection process of a full-time Office Manager | 22 Dec, 2016 |  |  | |  |

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| **2017** | | | | | |
|  | Discussion with department chairs regarding training plans for faculty members | 19 Jan, 2017 | VC Conference Room, NSU | IQAC | All dept. chairs |
|  | Completed selection process of a full-time Accountant | 6 Feb, 2017 |  |  |  |
|  | Update Meeting with SAC members | 8 Feb, 2017 | SBE Conference Room, NSU | IQAC | All SACs |
|  | Team Building Workshop\_ Public Health | 9 Feb, 2017 | Dean Conference Room, NSU | Dept SAC | Dept faculty and staff |
|  | Team Building Workshop\_ Environmental Science & Management | 9 Feb, 2017 | Conference Room, NSU | Dept SAC | Dept faculty and staff |
|  | Team Building Workshop\_ Economics | 14 Feb, 2017 | SBE Conference Room, NSU | Dept SAC | Dept faculty and staff |
|  | ‘Mastering Effective Communication’ part-1 | 16 Feb, 2017 | Faculty Lounge, NSU | LEAD | Admin staff |
|  | Team Building Workshop\_ Marketing & Intl’ Business | 16 Feb, 2017 | SBE Conference Room, NSU | Dept SAC | Dept faculty and staff |
|  | Seminar on ‘Technical Writing for Academic Research’ by Dept. Biochemistry & Microbiology | 16 Feb, 2017 | NAC 601 | Dr. Abu Yousuf, Asst. Prof., Faculty of Engineering Technology,University of Malaysia Pahang | Dept faculty, staff & guests |
|  | Self- assessment training | 18 Feb, 2017 | Faculty Lounge, NSU | Dr. Sarwar Jahan | All SACs |
|  | ‘Mastering Effective Communication’ part-2 | 23 Feb, 2017 | Faculty Lounge, NSU | LEAD | Admin staff |
|  | Team Building Workshop\_ English & Modern Languages | 23 Feb, 2017 | DEML Conference Room |  | Dept faculty and staff |
|  | Team Building Workshop\_ Law | 02 Mar, 2017 | Dean’s Conference Room |  | Dept faculty and staff |
|  | Seminar on: ‘Writing a PhD Research Proposal and Applying for Research Grants’ and ‘Law Journal Articles: How to Write and Where to Publish’ by IQAC at Dept. of Law | 02 Mar, 2017 | Dean’s Conference Room |  | Dept faculty and staff |
|  | Team Building Workshop\_ Architecture | 06 Mar, 2017 | Dean’s Conference Room |  | Dept faculty, staff & student representative |
|  | Workshop on Curriculum Development by IQAC at dept. of History & Philosophy | 07 Mar, 2017 | Dean’s Conference Room | 2 external resource person | Dept faculty, staff & guests |
|  | Update Meeting with SAC members | 08 Mar, 2017 | SBE Conference Room, NSU | IQAC | All SACs |
|  | Seminar on: “Why Research? Strategy of Research & Research Progression” by IQAC at dept. of Management | 15 Mar, 2017  **(Cancelled)** |  |  | Dept faculty, staff & guests |
|  | Training of Director & Add. Directors of IQAC at UGC | 13 to 16 Mar, 2017 | UGC |  |  |
|  | Seminar on Research & Publications: importance, process, opportunities & challenges at Dept. of Accounting & Finance | 16 Mar, 2017 | DAF Conference Room |  | Full time & part-time faculty members |
|  | Seminar on: “Is research for me?” by IQAC at dept. of Pharmaceutical sciences | 16 Mar, 2017 | OAT1/OAT2 |  | Dept faculty, staff & guests |
|  | Workshop on Survey for the Academics by Dept. of Pharmaceuticals sciences | 23 Mar, 2017 | Dept. classroom |  | Faculty members & staffs |
|  | Survey completion workshop by IQAC at Dept. of English & Modern Languages | 24 Mar, 2017 | DEML Conference Room, NAC |  | Full time & part-time faculty members |
|  | Workshop on Survey for the Non- Academics by Dept. of Pharmaceuticals sciences | 28 Mar, 2017 | Dept. classroom |  | Staffs, lab instructors, secretaries, supporting people |
|  | Seminar on Curriculum Development by Dept. of Pharmaceuticals sciences | 30 Mar, 2017 | Dept. classroom |  | Faculty members & staffs |
|  | Training on: “Outcome-based Learning & Assessment” | 30 Mar, 2017 | SAC-309 | Dr. Nova Ahmed, Associate Professor, Department of ECE | Faculty members |
|  | Workshop on Survey for the Students by Dept. of Pharmaceuticals sciences | 02-04 Apr, 2017 | Dept. classroom |  | students |
|  | Workshop on: ‘BSCEE Program Assessment’ by IQAC at Dept. of CEED | 02 Apr, 2017 | Faculty Lounge |  | Faculty members, staffs & students |
|  | Workshop on: “Work Life Balance” | 03 Apr, 2017 | SAC-620, Dean’s conference room | Dr. Rumana Riffat, Professor & Associate Dean for Academic Affairs, School of Engineering & Applied Science, George Washington University, USA | Faculty members |
|  | 4th Status Update Meeting with SAC | 05 Apr, 2017 | SBE Conference Room, NSU |  | SAC & IQAC |
|  | 2nd QAC Meeting | 06 Apr, 2017 | VC Conference Room |  | SAC & IQAC |
|  | Workshop on Survey for the Alumnies by Dept. of Pharmaceuticals sciences | 06 Apr, 2017 | Dept. classroom |  | Students |
|  | Workshop on: ‘Choosing right PhD topic for you’ by IQAC in dept. of Law | 06 Apr, 2017 | Dean’s Conference Room |  | Faculty members & staffs |
|  | Training on: ‘Mastering Effective Communication-1’ for Administrative staffs by IQAC | 13 Apr, 2017 | Faculty Lounge | LEAD | Administrative staffs |
|  | Seminar to display data outcome by Dept. of Pharmaceuticals sciences | 13 Apr, 2017 | Dept. classroom |  | Faculty members, staffs, students, alumnies, employers |
|  | Result-sharing workshop by Dept. of Biochemistry & Microbiology | 19 Apr, 2017 |  |  | Faculty members/staffs/student representatives/alumni/  employers |
|  | Training on: ‘Mastering Effective Communication- 2’ for Administrative staffs by IQAC | 20 Apr, 2017 | Faculty Lounge | LEAD | Administrative staffs |
|  | Training on: ‘Team Building & Time Management-1’ | 27 Apr, 2017 | Faculty Lounge | LEAD | Administrative staffs |
|  | Workshop on Survey for the Employers by Dept. of Pharmaceuticals sciences | 27 Apr, 2017 | Dept. classroom |  | Employers |
|  | Training on: ‘Team Building & Time Management-2’ | 04 May, 2017 | Faculty Lounge | LEAD | Administrative staffs |
|  | Workshop on: “ Importance, idea generation and basic tools & techniques of research” by Dept. of Economics | 07 May, 2017 |  |  | Faculty members/staffs |
|  | Training on: ‘Team Building & Time Management-1’ | 11 May, 2017 | Faculty Lounge | LEAD | Administrative staffs |
|  | Seminar on: “Effective teaching methodology and student assessment” by IQAC at Dept. of Biochemistry & Microbiology | 17 May, 2017 |  |  | Faculty members/staffs |
|  | Training on: ‘Team Building & Time Management-2’ | 18 May, 2017 | Faculty Lounge | LEAD | Administrative staffs |
|  | IQAC sponsored seminar on: ‘Outcome based education & accreditation of engineering programs’\_ dept. of ECE | 18 May, 2017 | ECE Conference room (SAC 939) |  | Faculty members/staffs/student |
|  | 5th Status Update Meeting with SAC Members | 23 May, 2017 | SBE Conference Room | IQAC | SAC Members |
|  | Result-sharing workshop by Dept. of Management | 25 May, 2017 |  |  | Faculty members/staffs/student representatives/alumni/  Employers |
|  | Workshop on: “Stakeholders (teachers, staffs, students)” \_ dept. of Civil & Environmental Engr. (CEED) | 25 May, 2017 | Faculty Lounge |  | Faculty members/staffs/student/CPC |
|  | IQAC sponsored seminar on: ‘Alignment & assessment of course outcome and program outcome’\_ dept. of ECE | 25 May, 2017 | ECE Conference room (SAC 939) |  | Faculty members/staffs/student |
|  | Informal Meeting with Mr. Quazi M. Ahmed | 31 May, 2017 | IQAC Office |  | IQAC Officials |
|  | 4th workshop on: “ Bridging gap between academia & industry”\_ dept. of pharmaceuticals | 1-3 June, 2017 | Audi 801 | Mr. M. Mosaddek Hossain, Managing Director, Unimed & Unihealth Ltd. | employers, alumnies, faculty members |
|  | Meeting with VC Sir | 05 June, 2017 | VC sir’s office |  |  |
|  | Meeting with SAC Heads | 07 June, 2017 | SBE Conference room |  | SAC heads/members and IQAC Officials |
|  | 3rd Workshop on: “Stakeholders (teachers, staffs, students)” \_ dept. of Pharmaceuticals | 08 Jun, 2017 | Dept. classroom | Mr. Mizanur Rahman, ED, Operations, SQAURE Pharma Ltd. | Faculty members/staffs/student |
|  | Meeting at UGC | 13 June, 2017 | UGC |  |  |
|  | Result-sharing workshop by Dept. of Accounting & Finance | 15 June, 2017 | AUD 801 |  | Faculty members/staffs/student representatives/alumni/  employers |
|  | Result-sharing workshop by Dept. of Pharmaceuticals sciences | 18 June, 2017 | Dept. classroom |  | faculty members, staffs, students, employers, alumnies |
|  | Workshop on: ‘Outcome OBE-based Curriculum and Course Development and Assessment’ by Dept. of ECE | 06 July, 2017 | ECE Conference room |  | Faculty members/staffs/student |
|  | Training on: “Mastering Effective Communication” part: 1 | 06 July, 2017 | Faculty Lounge | LEAD | NSU Non-academic staffs |
|  | IQAC sponsored workshop 1\_Student focus group discussion by Dept. of Marketing | 09 July, 2017 | MIB conference room |  | students |
|  | Workshop On: ‘Curriculum Development: Legal Studies’ by dept. of Law | 10 July, 2017 | Dept. Conference room |  | Faculty members/staffs |
|  | IQAC sponsored workshop-2\_Student focus group discussion by Dept. of Marketing | 11 July, 2017 | MIB conference room |  | students |
|  | Training on: “Mastering Effective Communication” part: 2 | 13 July, 2017 | Faculty Lounge | LEAD | NSU Non-academic staffs |
|  | Meeting with Dept. Chairs | 13 July, 2017 |  |  | All dept. chairs |
|  | Faculty focus group discussions by dept. of English | 13 July, 2017 |  |  | Faculty members/staffs |
|  | Result-sharing workshop by Dept. of ECE | 13 July, 2017 |  |  | Faculty members/staffs/student representatives/alumni/  employers |
|  | A team from UIU visits NSU Campus | 17 July, 2017 |  |  |  |
|  | Meeting with Director, Graduate Studies Office | 17 July, 2017 |  |  | IQAC and Grad. Studies officials |
|  | Training on: “Team Building & Time Management”  part: 1 | 20 July, 2017 | Faculty Lounge | LEAD | NSU Non-academic staffs |
|  | Result-sharing workshop by Dept. of Management | 20 July, 2017 | Syndicate hall |  | Faculty members/staffs/other stakeholders |
|  | IQAC sponsored Seminar on: ‘Research on Application of Nanotechnology in the field of Environmental Engineering’ by Dept. of CEED | 20 July, 2017 | AUDI 801 | Dr. Saifur Rahman | Faculty/students/staffs |
|  | IQAC sponsored workshop-3\_ Non-academic staffs focus group discussion by Dept. of Marketing | 24 July, 2017 | MIB conference room |  | Non-academic staffs |
|  | IQAC sponsored workshop-4\_Student focus group discussion by Dept. of Marketing | 25 July, 2017 | MIB conference room |  | students |
|  | IQAC sponsored workshop-5\_Student focus group discussion by Dept. of Marketing | 26 July, 2017 | MIB conference room |  | students |
|  | IQAC sponsored Seminar on: How to apply for research grant? By Dept. of Management | 27 July, 2017 | NAC 517 |  | Faculty members/staffs |
|  | Training on: “Team Building & Time Management”  part: 2 | 27 July, 2017 | Faculty Lounge | LEAD | NSU Non-academic staffs |
|  | IQAC sponsored workshop-6\_Alumni focus group discussion by Dept. of Marketing | 26 July to 6 Aug, 2017 | MIB conference room |  | Alumni |
|  | IQAC sponsored workshop-7\_Employer focus group discussion by Dept. of Marketing | 27 July to 6 Aug, 2017 | MIB conference room |  | Employer |
|  | IQAC- Sponsored workshop on: Is research for me? By Dept of History and Philosophy | 03 August, 2017 | MPPG Conference room, NAC 1058 | Dr. Niladri Chatterjee  Dr. Eleonor Marcussen  Md. Asiful Basar | Students, faculty, guests |
|  | IQAC sponsored workshop-8\_Faculty focus group discussion by Dept. of Marketing | 10 August, 2017 | Dean’s conference room |  | Faculty |